



## **MINUTES OF A MEETING OF THE CABINET HELD ON 2nd JULY 2019**

**PRESENT:** Councillor D Cook (Chair), Councillors R Pritchard (Vice-Chair), J Chesworth, M Cook, S Doyle and J Oates

The following officers were present: Andrew Barratt (Chief Executive), Anica Goodwin (Executive Director Organisation), Rob Barnes (Executive Director Communities), Tina Mustafa (Assistant Director Neighbourhoods), Joanne Sands (Assistant Director Partnerships) and John Day (Knowledge, Performance and Insight Co-ordinator)

Apologies received from: Councillor(s)

### **10 MINUTES OF PREVIOUS MEETING**

The minutes of the meeting held on 13<sup>th</sup> June 2019 were approved and signed as a correct record.

*(Moved by Councillor R Pritchard and seconded by Councillor J Oates)*

### **11 DECLARATIONS OF INTEREST**

There were no Declarations of Interest.

### **12 QUESTION TIME:**

None

### **13 MATTERS REFERRED TO THE CABINET IN ACCORDANCE WITH THE OVERVIEW AND SCRUTINY PROCEDURE RULES**

The Chair of Infrastructure, Safety and Growth Scrutiny Committee would provide the recommendation from the Committee on the CCTV item later in the meeting.

### **14 QUARTER FOUR 2018/19 PERFORMANCE REPORT**

The Leader of the Council provided Cabinet with a performance update and Financial Health-check. The report was considered by Corporate Scrutiny Committee on 12<sup>th</sup> June 2019.

**RESOLVED** That Cabinet;  
Endorsed the contents of this report.

*(Moved by Councillor D Cook and seconded by Councillor J Chesworth)*

## 15 WRITE OFFS

The Portfolio Holder for Assets and Finance advised Cabinet of the amount of debt written off for the period 01 April 2018 to 31 March 2019 and seeks approval to write off irrecoverable debt in line with policy re Housing Benefit Overpayments in excess of £10k

**RESOLVED** That Cabinet;

- 1) Endorsed the amount of debt written off for the period of 1st April 2018 to 31 March 2019 as detailed at **Appendix A-D** and
- 2) Approved the write off of irrecoverable debt for Housing Benefit Overpayments of £22,000.77 as detailed at **Appendix E**

*(Moved by Councillor R Pritchard and seconded by Councillor D Cook)*

## 16 UPDATE ON TAMWORTH ASSEMBLY ROOMS

The Portfolio Holder for Heritage and Growth provided members with a further comprehensive update in respect of the Assembly Rooms project.

**RESOLVED** That Cabinet;  
Endorsed the update as detailed within the report

*(Moved by Councillor J Oates and seconded by Councillor D Cook)*

## 17 SPORTS PITCH INFRASTRUCTURE

The Portfolio Holder for Cultural and Operational Services informed Members of the award of grant funding to build a new outdoor 3G sport pitch facility for the Borough at Tamworth Enterprise College

**RESOLVED** That Cabinet;

- 1 Accepted the Premier Leagues and Football Association Facilities grant award of £471,951
- 2 Endorsed the Service Level Agreement between Tamworth Borough Council Academies Enterprise

Trust and Tamworth Enterprise College for the project (**Appendix 1**).

- 3 Approved the fees and charges for the facility (**Appendix 2**).

*(Moved by Councillor J Chesworth and seconded by Councillor D Cook)*

## 18 EXCLUSION OF THE PRESS AND PUBLIC

**RESOLVED:** That members of the press and public be now excluded from the meeting during consideration of the following item on the grounds that the business involves the likely disclosure of exempt information as defined in Paragraph 3 of Part 1 of Schedule 12A to the Local Government Act 1972 (as amended).

*(Moved by Councillor D Cook and seconded by Councillor R Pritchard)*

## 19 CCTV - SERVICE REVIEW SETTING OUT FUTURE DELIVERY OPTIONS

The Portfolio Holder for Cultural and Operational Services summarised the key findings, options for modernising future service delivery including the financial and commercial impacts and action plan following the review of the Councils CCTV service.

**RESOLVED that** the eight recommendations in the report be approved with an amendment to reflect the recommendations of the Infrastructure Safety and Growth Scrutiny Committee.

*(Moved by Councillor J Chesworth and seconded by Councillor D Cook)*

## 20 START UP BUSINESS GRANTS SCHEME – QUARTER 1 – 2019/20

Report of the Portfolio Holder for Heritage and Growth to enable Members to consider grant applications to the Council's Start up Business Grants Scheme

**RESOLVED** That Grants be made to the following

Name	£	Conditions
Hair & Beauty by Oksana	850.00	The grant to be used towards equipment and marketing to allow continuity and business growth

*(Moved by Councillor R Pritchard and seconded by Councillor D Cook)*

**County Driving Academy**      810.00      The grant to be used towards training, his 3<sup>rd</sup> test, dual controls for the car and marketing to assist setting up the business.

*(Moved by Councillor J Oates and seconded by Councillor J Chesworth)*

**House of Jones Ltd**      800.00      The grant to be used towards marketing to help grow the business.

*(Moved by Councillor J Oates and seconded by Councillor R Pritchard)*

**Woody's Walkies**      1,000      The grant to be used towards converting the van with cages, signage for the van, courses and marketing to help grow the business.

*(Moved by Councillor J Oates and seconded by Councillor R Pritchard)*

**Sharon Rose Author and Playwright**      0      For the application to be deferred as the project didn't score high enough on the evaluation form to pass section 1, the business plan requires further clarity and if this could be improved the application could be reconsidered in a future round

*(Moved by Councillor J Oates and seconded by Councillor M Cook)*

**JWH Social Media Solutions**      500.00      The grant to be used towards software, website, domain and email, logo and marketing to help start-up the business.

*(Moved by Councillor R Pritchard and seconded by Councillor J Chesworth)*

**Showroom standard cleaning**      0      The application to be deferred as the project didn't score high enough on the evaluation form to pass section 1, if the business plan could be

improved the application could be reconsidered in a future round.

*(Moved by Councillor R Pritchard and seconded by Councillor D Cook)*

<b>Padmini</b>	900.00	The grant to be used towards shop signage, counter units, cash register and marketing to help start up the business.
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*(Moved by Councillor J Oates and seconded by Councillor R Pritchard)*

## 21 ARTS GRANT SCHEME QUARTER 1 2019-20

No applications for Art Grants were received this quarter.

## 22 SPORTS GRANTS SCHEME QUARTER 1 2019-20

Report of the Portfolio Holder for Culture and Operational Services to enable Members to consider grant applications to the Council's Sport Grants Scheme.

### 1. Applications for Talented Individuals

**RESOLVED** That Two grants for Talented Individuals for £1300 be made and one grant to a Talented Individual be rejected

*(Moved by Councillor R Pritchard and seconded by Councillor D Cook)*

### 2. Applications for Club

<b>NAME</b>	<b>£</b>
<b>Tamworth Tigers Academy</b>	2010.00

*(Moved by Councillor R Pritchard and seconded by Councillor M Cook)*

<b>Wilnecote Cricket Club</b>	0	<i>Deferred pending more information as to</i>
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*Community Focus*

*(Moved by Councillor R Pritchard and seconded by Councillor J Chesworth)*

**Tamworth and District Indoor Bowls Club**            1696.80

*(Moved by Councillor R Pritchard and seconded by Councillor M Cook)*

### **3. Applications for Coach**

No applications for Coach were received this quarter.

## **23 GRANTS TO VOLUNTARY ORGANISATIONS (SMALL GRANTS SCHEME) QUARTER 1 2019-20**

Report of the Portfolio Holder for Housing Services and Communities  
To enable Members to consider grant applications to the Council's Small Grants Scheme

**RESOLVED**            That Grants be made to the following

#### 1. Applications for Revenue/Running Costs

<b>NAME</b>	<b>£</b>
<b>Park Farm Social Group</b>	500.00

*(Moved by Councillor R Pritchard and seconded by Councillor M Cook)*

<b>CASS Carers Association</b>	500.00
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*(Moved by Councillor R Pritchard and seconded by Councillor J Chesworth)*

<b>Monday Club for the Blind</b>	500.00
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*(Moved by Councillor R Pritchard and seconded by Councillor J Chesworth)*

#### 2. Applications for Equipment/Projects

<b>Tamworth Castle Bowls Club</b>	500.00
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*(Moved by Councillor M Cook and seconded by Councillor R Pritchard)*

**Transforming Communities Together CIC** 500.00

*(Moved by Councillor M Cook and seconded by Councillor D Cook)*

**Pennymoore Association Trust** 500.00

*(Moved by Councillor R Pritchard and seconded by Councillor D Cook)*

**Unite Tamworth and District Retired Members Assoc** 500.00

*(Moved by Councillor R Pritchard and seconded by Councillor J Oates)*

3. Combined Applications: Running Costs/Projects and Equipment

**Tamworth History Group** 500.00

*(Moved by Councillor R Pritchard and seconded by Councillor M Cook)*

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Leader